

# **Questionnaire for E-Gov Presidential Initiative or Line of Business Standards Selection Process**

## **Background:**

Each E-Gov Presidential Initiative and Line of Business (LOB) requires the use of standards for deployment of innovative, web-based information technology (IT) services. Standards are required to ensure the necessary interoperability and security between government agencies, businesses, and citizens. Such standards are generally private sector, consensus-based standards. In cases where no suitable private sector standards are available, USG may develop and adopt government unique standards.

The Office of Management and Budget (OMB) has recognized the need to identify and validate appropriate and effective standards for E-Gov applications to ensure that the most effective standards are used in E-Gov applications and has assigned this responsibility to NIST. The lack of uniform, effective standards can lead to problems in internet accessibility, data compatibility, as well as national security and personal privacy concerns. NIST has established this E-Gov validation process to address such concerns and to assist federal agencies in the selection of appropriate E-Gov standards.

## **Instructions:**

Please complete the questionnaire in its entirety and forward to:

Mary H. Saunders, Chief  
Standards Services Division  
100 Bureau Drive, MS 2100  
Gaithersburg, MD 20899-2100

email: *mary.saunders@nist.gov*  
fax: 301-975-4715

If you have any questions regarding the questionnaire you can contact David Alderman on 301-975-4019 (*david.alderman@nist.gov*) or Maureen Breitenberg on 301-975-4031 (*maureen.breitenberg@nist.gov*).

June 23, 2008

1. Title of E-Gov Initiative or Line of Business:

**Information Technology Infrastructure Optimization Line of Business (ITILOB)**

2. Initiative / LOB website:

***www.itinfrastructure.gov***

3. Name and contact information for responsible Project Manager:

**Eric Won, ITILOB Program Manager  
Office of Technology Strategy  
Office of Governmentwide Policy  
General Services Administration  
1800 F Street, NW  
Washington, DC 20405  
Telephone: 202.208.2557  
FAX: 202.219.1533**

3. Name and contact information for questions regarding standards used in this initiative/LOB (if different from above):

**Same as above**

5. Describe the process that was undertaken to choose and/or develop the standards required to implement the objectives of the Initiative or LOB:

The ITILOB focuses are (1) on the development and assessment of cost and performance metrics for Federal IT infrastructure programs and (2) on managing the agencies' development of five-year infrastructure optimization plans throughout the Federal government. In addition, the ITILOB leads Federal efforts in collaboration and sharing of best practices in the areas such as infrastructure segment architecture design, strategic sourcing, and technology optimization and consolidation. ***The ITILOB is not, at this time, involved in adopting standards*** as commonly associated with standards organizations like ANSI, ISO, UN, and consortium standards like OPEN, ODF or WC3.

ITILOB will relate to the Federal Enterprise Architecture (FEA), which is expected to depend on voluntary consensus standards.

In managing policy making, however, a consensus model has been adopted by the ITILOB, in which 23 Federal agencies elected to participate as partners in defining and achieving optimization for the Federal information technology infrastructure. Chartered by OMB in 2006, the ITILOB employs a three-tier governance structure, comprised of an Executive Steering Committee (ESC), an Agency Advisory Group (AAG), and several

Working Groups. The ESC includes Federal Senior Executives who represent the 23 participating Federal agencies who meet on a monthly basis; the AAG includes representatives from each of participating agencies and meet on a biweekly basis; the Working Group members and their leads include representatives from all agencies with an interest in any particular infrastructure optimization area.

The ITILOB's Program Management Office is housed within GSA, the program's Managing Partner.

6. When determining standards needs were consensus standards given first consideration? If not, why?

The ITILOB is not currently adopting standards – it is measuring performance and cost of IT infrastructure. .

7. Describe the process used to ensure that input from all appropriate stakeholders, public and private, was considered?

The ITILOB's stakeholders are all involved through an Executive Steering Committee (ESC) which provides Federal executive level oversight for the program and activities of the LOB, an Agency Advisory Group (AAG) comprised of senior Federal managers from all stakeholder organizations, Working Groups (WGs) that reflect specific communities of practice, and teams that are assigned specific work products and assist the LOB in achieving its program milestones. The Infrastructure Optimization Program Management Office, which was established in GSA as the managing partner, provides management support for the ESC and leaders the activities of the AAG, WGs, and teams.

8. Please list participating federal agencies involved in selecting or developing and implementing standards for the initiative/LOB:

The ITILOB is not currently adopting standards – it is measuring performance and cost of IT infrastructure. The 23 agencies who have chartered, ratified, and fund the activities of the ITILOB are:

|                 |                               |
|-----------------|-------------------------------|
| Departments of: | Agriculture                   |
|                 | Commerce                      |
|                 | Defense                       |
|                 | Education                     |
|                 | Energy                        |
|                 | Health and Human Services     |
|                 | Homeland Security             |
|                 | Housing and Urban Development |
|                 | Interior                      |
|                 | Justice                       |
|                 | Labor                         |
|                 | State                         |

Transportation  
Treasury  
Veterans Affairs

Other agencies:      Environmental Protection Agency  
                             General Services Administration  
                             NASA  
                             National Science Foundation  
                             Office of Personnel Management  
                             Small Business Administration  
                             Social Security Administration  
                             US Agency for International Development

9. Please list participating state or local governments agencies involved in developing and implementing standards for the initiative/LOB:

None. The ITILOB is not a standards-adopting organization.

10. Please list participating private sector organizations involved in developing and implementing standards for the initiative/LOB:

None. The ITILOB is not a standards-adopting organization.

11. Please list participating voluntary consensus standards bodies involved in developing and implementing standards for the initiative/LOB:

None. The ITILOB is not a standards-adopting organization.

12. Please provide a list of standards relevant to the development and implementation of the initiative/LOB. (Please include the standard's designation, full name, date, and if available, the URL to the standard)

Not Applicable.